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Independent Regulatory Review Commission

IRRC
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www.irrc.state.pa.us

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HIRING ANNOUNCEMENT

The Independent Regulatory Review Commission is now hiring for the three positions listed below. Each position offers excellent benefits and a competitive compensation package. Interested applicants may send a resume, cover letter, and salary requirements to resume@irrc.state.pa.us

Director of Regulatory Review

IRRC is seeking candidates for the role of Director of Regulatory Review, a senior position supporting the review of regulations; coordinating work of Regulatory Analysts and responsible for all final analyses.
Relevant professional experience and Bachelors degree required; regulatory experience and advanced degree preferred. Must possess strong organizational and leadership skills, an ability to multi-task, a strict adherence to deadlines, and superior interpersonal skills. Requires excellent research, writing, and editing skills. This is a management role; prior supervisory experience required.

Executive Director

IRRC is seeking candidates for the role of Executive Director. The Executive Director is responsible for the day-to-day operations of the Commission, ensuring the independent, professional, non-partisan review and oversight of Pennsylvania's rulemaking process.

To be considered for this position, candidates must meet the following minimum qualifications: Bachelors degree required, advanced degree preferred; significant experience in public policy/government operations/regulatory process, with extensive knowledge of Pennsylvania state government; prior management and supervisory experience required. Desirable candidates will have exceptional integrity; objective and sound

judgment; strong organizational and leadership skills; an ability to multi-task, a strict adherence to deadlines; and superior interpersonal skills.

Regulatory Analyst

IRRC is seeking a regulatory analyst to review regulations promulgated by state government agencies.

Prior relevant professional experience and Bachelors degree required; advanced degree preferred. This is not an entry level position.

Requires excellent writing, research, and presentation skills. Ability to meet strict deadlines.