

2559



Cindy's SMILING SAMMY

Grooming & Boarding, Inc.
Dog Grooming - Dog & Cat Boarding
All Breeds Welcome

400 Fox Street Extension • Avis, PA 17721
(570) 753-5887

Rec'd
3/14/07

Independent Regulatory Review Commission

333 Market Street
14th Floor
Harrisburg, Pa. 17101

I have listened to TV and read in the newspapers about the proposed rules and regulations being set forth, to change the rules and regulations already in effect by the Department of Agriculture. I just read an article in the Williamsport Sun Gazette about puppy breeding kennels and boarding kennels across Pennsylvania basically getting rubber stamped for their kennel license, even if they didn't pass inspection. This implies that the Dog Law Enforcement Officer's are not doing their job. Well, this may or may not be true in some cases. But it is not all true, and yes there are some bad kennels but to lump all kennels in together is wrong. Boarding Kennels should not be lumped in with breeding kennels or the "puppy mills" as some are called and sub-standard kennels. This is a real slap in the face and I take it personally.

I have owned and operated my own grooming and boarding kennel for over ten years, "Cindy's Smiling Sammy Boarding and Grooming, Inc." I am located in Avis, Pa. My grooming shop grooms between 130 and 150 dogs a week and I board about 2000 dog a year. I am the largest facility in the Clinton County area. (www.smilingsammys.com). I take my inspections very seriously, and know that the Inspector can come at any time. I have worked very hard to comply above and beyond the regulations of the State Dog Laws. Some of the proposed rules could be very costly, and unnecessary. For example, 6" drains. Is it the drain itself or are you talking about the trough? My kennel floors have ceramic tile on them and to change the drains would cost into the thousands of dollars. If BOCA code does not require this for a home, why would it be necessary for a kennel? I am on city sewage and water and this to me is not necessary. The areas that really need addressed are sanitation, cross contamination, inoculation of animals. I check every dog and cat inoculation record when the boarding reservation is made. I require that all dogs have their rabies immunization, distemper, hepatitis-lepto and tracheobronchitis (kennel cough) shots. The State should require all of these immunizations for all dogs and cats, no exceptions. Record keeping is very important. You can pull a file on any dog or cat in my care and find all is in order. I am probably the strictest kennel owner around, because I also go as far as contacting my clients before they come in to let them know if they need updated shots. New clients are welcome to tour the facility. I would like the opportunity to help in any way possible with getting others into compliance.

Along with this letter I am also faxing a copy of my client contracts, kennel cleaning check list that my employees use and the medication card that is checked off when disbursing meds.

Sincerely,

Cynthia Harkey

PS. I invite the Commission to come visit and take a tour.



Cindy's SMILING SAMMY

Grooming & Boarding, Inc.

Dog Grooming ~ Dog & Cat Boarding

All Breeds Welcome

400 Fox Street Extension • Avis, PA 17721

(570) 753-5887

"Perfection NOT Production"

Fax: (570) 753-3300

Animal _____

Name	Kind of Animal	Breed
-------------	-----------------------	--------------

Owner _____

Name	Address
Phone	

In the event of the death of the above named animal(s), while being boarded with Cindy's Smiling Sammy Grooming And Boarding, Inc., I authorize the following actions:

- _____ 1. Animal is to be taken to vet for holding until I return and give further instructions.
- _____ 2. Please call my emergency contact as listed below to pick animal up in the event of its death. I understand that if my contact person or myself are unable to be gotten hold of, option # 1 will be enforced.

Name and phone number of contact person

- _____ 3. Please follow owner's instructions as follows:

Owner's Signature _____ **Date** _____

**CINDY'S SMILING SAMMY
GROOMING AND BOARDING, INC.
BOARDING CONTRACT**

GENERAL INFORMATION

(Read Before Signing)

Date: _____

Owner: _____

Address: _____

Telephone: _____

Name of Dog or Cat: _____

Breed: _____

Ages: _____ Sex: _____

Color: _____

License Number: _____

Does the animal: Bite: _____ Jump: _____ Climb: _____

Has the animal been boarded before? _____

Has the animal ever had: Skin Trouble: _____ Feline Distemper: _____

Owner attaches proof of current rabies immunization, distemper, hepatitis-lepto, and tracheobronchitis (kennel cough) shots. Name of Veterinarian:

In case of illness or emergency call:

The rate is \$ _____ per day. Deposit of 50% is due upon arrival on stays of 14 days or more.

Special Instructions:

THIS CONTRACT CANNOT BE ALTERED IN ANY WAY

Terms and Conditions

1. Cindy's Smiling Sammy Grooming and Boarding, Inc., hereinafter referred to as the "Kennel" agrees to exercise due and reasonable care to keep its premises sanitary and properly enclosed.

2. The Kennel does not assume and shall not be held responsible for any liability with respect to the animal listed in this agreement, of any kind, character, or nature whatsoever, arising out of or from the boarding of this animal, or any damages which may accrue from any other cause whatsoever, including loss by fire, theft, running away, death, injury to persons, animals, or property, or death or injury to any other animal caused by the within named animal during the term of this contract, whether this animal be on the premises of the Kennel or not, and the owner of said animal agrees hereby to be and is solely responsible for any and all acts of behavior of said animal at any time within the term and time of the contact. In no case shall the Kennel be in any way liable or responsible.

3. The owner of the within named animal specifically represents that he or she is the sole owner of said animal and that the within named animal has not been exposed to distemper or rabies within the last thirty (30) days, and that the required annual license has been obtained.

4. The Kennel shall have, and is hereby granted a lien on the aforesaid animal for any and all unpaid boarding and/or other charges resulting from the boarding of said animal with the Kennel. The owner hereby agrees that in the event that the monthly or weekly boarding charges are not paid within thirty (30) days after they become due and payable in accordance with the terms of this contact, the Kennel may exercise its lien rights, and ten (10) days after notice to owner may dispose of said animal for any and all unpaid charges, at public and/or private sale, and if such sale does not secure a price adequate to pay such costs of board and/or other charges delinquent plus costs of sale, the owner shall and must pay to Kennel the difference.

5. If the animal becomes ill, the owner shall be notified at once, collect, if possible, or such attempt shall be made to notify the owner, and if owner does not immediately inform the Kennel regarding measures to be taken or if the state of the animal's health requires immediate action, the right to call a veterinarian or to administer medicine or to give advisable attention within discretion shall be taken for granted by the Kennel, and such expenses being reasonable in amount shall be promptly paid by owner.

6. The animal is not to be taken off premises except with written consent of the owner.

7. Non-payment of services when rendered will result in a THEFT OF SERVICES.

OWNER HEREBY ACKNOWLEDGES HAVING READ THIS CONTRACT

Owner: _____ Kennel: _____

Kennel A Checklist

Incoming Boarding Dogs/Cats

Mon Tue Wed Thu Fri Sat Sun

Check if anything is needed. (Shots & Contracts)

Fill out billing form competely. (Pick up date, list all items, meds, etc)

Ask if any special instructions for feeding, meds, etc.

Ask if dog(s) will be groomed. If so, write on grooming board.

Put dog(s) out in exercise yard until kennel is ready.

Don't forget name tag(s), set up kennel, bring in dog(s).

Daily

Clean Kennel A. (Leave Quatricide on at least 10 min.) Change blankets, fresh water, food.

Clean outside part of Kennel A. Spray with bleach/water (Scrub where needed)

Clean Cat Kennels/Room. Wipe each out completely, scoop litter, fresh water, food. Sweep/Mop floors.

Clean Hallway Kennels. Wipe out completely, fresh water, food. Sweep/Mop entire floor (move kennels)

Scoop poop in yard and spray entire yard and walkways with bleach/water)

Help in Kennels B & C when finished with your kennels and yard.

Vacuum/Mop all floors from lobby to lobby, including office and bathrooms.

Keep up on laundry thruout your shift.

Dishes.(washed and put away before you leave.)

Clean both kennels out front when needed.

Empty all trash and poop cans when HALF full. (All trash out by Thurs 9am)

Tri-weekly

Clean both bathrooms.

Initials

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Check if anything is needed. (Shots & Contracts)							
Fill out billing form competely. (Pick up date, list all items, meds, etc)							
Ask if any special instructions for feeding, meds, etc.							
Ask if dog(s) will be groomed. If so, write on grooming board.							
Put dog(s) out in exercise yard until kennel is ready.							
Don't forget name tag(s), set up kennel, bring in dog(s).							
Daily							
Clean Kennel A. (Leave Quatricide on at least 10 min.) Change blankets, fresh water, food.							
Clean outside part of Kennel A. Spray with bleach/water (Scrub where needed)							
Clean Cat Kennels/Room. Wipe each out completely, scoop litter, fresh water, food. Sweep/Mop floors.							
Clean Hallway Kennels. Wipe out completely, fresh water, food. Sweep/Mop entire floor (move kennels)							
Scoop poop in yard and spray entire yard and walkways with bleach/water)							
Help in Kennels B & C when finished with your kennels and yard.							
Vacuum/Mop all floors from lobby to lobby, including office and bathrooms.							
Keep up on laundry thruout your shift.							
Dishes.(washed and put away before you leave.)							
Clean both kennels out front when needed.							
Empty all trash and poop cans when HALF full. (All trash out by Thurs 9am)							
Tri-weekly							
Clean both bathrooms.							
Initials							

Kennel's B & C Checklist	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Incoming Boarding Dogs/Cats							
Check if anything is needed. (Shots & contracts updated?)							
Fill out billing form completely. (Pick up date, list all items, meds, etc)							
Ask if any special instructions for feeding, meds, etc.							
Ask if dog(s) will be groomed. Write on grooming board.							
Put dog(s) out in exercise yard until kennel is ready.							
Don't forget name tag(s), set up kennel, bring in dog(s).							
Daily							
AM - Clean ALL Kennels inside & out (leave cleaner on 10 min each)	/	/	/	/	/	/	/
AM/PM - Feed dogs (Medicate when necessary)	/	/	/	/	/	/	/
AM/PM - Floors and drains (Dry and free of food, hair, etc.)	/	/	/	/	/	/	/
AM/PM - Laundry (Keep up with throughout day) Fold & put away.	/	/	/	/	/	/	/
AM/PM - Dishes. (don't forget storage & med. baskets when dog leaves)	/	/	/	/	/	/	/
AM - Pick up poo in yard.	/	/	/	/	/	/	/
AM/PM - Empty poo cans (inside & out) when half full.	/	/	/	/	/	/	/
AM/PM - Empty trash cans when full. (All trash out Thurs. by 9am)	/	/	/	/	/	/	/
AM - Spray yard with clorox (stones and pavement)	/	/	/	/	/	/	/
AM/PM - Keep boarding list current.	/	/	/	/	/	/	/
AM/PM - Let dogs out again before you leave.	/	/	/	/	/	/	/
Weekly							
Pull everything out, sweep, mop, wipe counters, straighten up, etc.							
PM - [Monday's] Kennel A - Laundry Room							
PM - [Tuesday's] Kennel B (Big) & shelves btwn laundry room and front door.							
PM - [Wednesday's] Kennel B (small) & laundry room							
PM - [Thursday's] Kennel C (ALL)							
1st shift initials							
2nd shift initials							

If you aren't able to do any of these on your shift, please leave me a note (on the back of this). Thank You

Name:																				
	morn																			
	noon																			
	even																			
	morn																			
	noon																			
	even																			
	morn																			
	noon																			
	even																			
	morn																			
	noon																			
	even																			
AM Shift Initials																				
PM Shift Initials																				

Med # 1 Reason for taking

Med # 2 Reason for taking

Med # 3 Reason for taking

Med # 4 Reason for taking

Med # 5 Reason for taking

Med # 6 Reason for taking

Vet Name _____

Vet Phonenumber _____

YOUR BOARDING KENNEL



Cindy's SMILING SAMMY

Grooming & Boarding, Inc.
Dog Grooming / Dog & Cat Boarding
Fox Street Extension • Avis, PA 17721

(570) 753-5887

By Appointment Only

"Perfection NOT Production"

Name _____

BOARDING

Date & Time In	Date Out	Employee

# Kennels _____	\$ _____
Dogs _____ Days @ \$ _____	\$ _____
Cats _____ Days @ \$ _____	\$ _____
Feedings: Own Food _____ Our Food _____	
Instructions: _____	

Medications: List Medication Names and Dosages	

Nails _____ Grooming _____ Appt. _____	
Belongings:	
Total \$ _____	

RPS #17987

YOUR BOARDING KENNEL



Cindy's SMILING SAMMY

Grooming & Boarding, Inc.
Dog Grooming / Dog & Cat Boarding
Fox Street Extension • Avis, PA 17721

(570) 753-5887

By Appointment Only

"Perfection NOT Production"

Name _____

Date	Appointment Time	Call	Pick-Up Time
Grooming Instructions:			
Bath: Regular Shampoo			\$ _____
Oatmeal Shampoo			\$ _____
Special Vet. Shampoo			\$ _____
Flea Dip			\$ _____
Anals <input type="checkbox"/> Nails <input type="checkbox"/> Ears <input type="checkbox"/>			\$ _____
Dematting Fee			\$ _____
Groomer's Comments:			
Total \$ _____			

RPS #18276

YOUR NEXT GROOMING APPOINTMENT IS:

Thank you and have a PAW-fect Day!